

April 4, 2011

Dear [REDACTED]

This letter is to notify you that Best Buy has not renewed its landscaping and lot sweeping contract with USM for the coming year. All services terminate as of April 4, 2011. Please remove any of your equipment left at Best Buy immediately and do not perform any further services.

You will be paid per the Subcontractor Agreement and Specification for all services completed prior to the termination date. Your payment may be reduced or negated if you damaged our customer's location, performed substandard service per the Specifications that we are required to correct, or removed any equipment or supplies belonging to either USM or its customer.

Please fax or email any outstanding invoices today as we need to notify Best Buy immediately of any services that were done in April. We appreciate your hard work on this account and hope to work together again in the future.

Please let me know if you have any questions or concerns.

Sincerely yours,

*Eileen Kelley*

Eileen Kelley  
Operations

800-355-4000x2840  
610-270-1168 fax  
kelleye@usmservices.com

RRR/certified  
Tracking # 7008 0500 0001 8636 8600